

LINN COUNTY CLASSIFICATION

TITLE: HEALTH SERVICES NURSE

NUMBER: 736

APPROVAL ORDER NUMBER: 2025-098

PAY RANGE: 20

DATE: MARCH 11, 2025

CATEGORY: SEIU

GENERAL STATEMENT OF DUTIES/JOB OBJECTIVES: Perform a variety of community health nursing duties participating actively in program planning and representing community health nursing in planning groups concerned with nursing services and in-service education; provide highly skilled professional nursing in the designated area of specialty such as home health, community health, clinic, etc.

SUPERVISION RECEIVED: Works under the direction of a Nursing Supervisor but acts with considerable independent judgement in carrying out assigned responsibilities.

SUPERVISION EXERCISED: Exercise of supervision over other employees is not usually a regular responsibility of positions in this classification. May exercise functional and technical supervision over, or direction of, other para-professional team members.

ESSENTIAL FUNCTIONS: A person employed in this classification must possess the capability to perform the following duties to be considered for and remain in this position. The duties are essential functions requiring the critical skills and expertise needed to meet job objectives. Additional specific details of these essential functions may be provided by the specific office or department job announcement, if applicable.

1. Assess, plan, evaluate and implement general community health nursing services in assigned area of responsibility or special program.
2. Plan and direct clinics; arrange or conduct health classes or group meetings with teachers, parents, industrial groups, expectant parents, etc.
3. Make home or office visits giving direct patient care within the scope of standing orders, explaining basic concepts of prevention of disease and promotion of mental and physical health; teaching and demonstrating to patients and families nursing care and assisting families in understanding health needs and methods of meeting needs through referral to health resources.
4. Plan and exchange information with physicians and other health workers for more effective care of the individual patient; take responsibility for development of community organization and planning for health services with community groups.
5. Review physician's orders for assigned patients; establish nursing care plan for each patient including determination of frequency of visits, observations and procedures to be done and need for para-professional nursing staff; assign specific duties and supervise aides.
6. May participate in schools as a nurse-consultant to teachers, corrections officers, and/or an assigned school nurse. Confer with administration regarding health problems and program planning.

7. Responsible for utilizing group process as a means of promoting optimum health practices (i.e., pre-natal groups, mothers' discussion groups, mental health supportive groups and others as appropriate); working community groups as a catalyst in promoting public involvement in current health issues and planning.
8. Maintain records for nursing services to families and clinics and make reports as required.
9. May be assigned leadership in promotion of new programs.
10. Provide community health nursing services in special settings, disease investigation, mental health program and others.
11. Participate in activities that will enhance professional knowledge and skill.
12. Develop and maintain effective, harmonious and reasonable work relationships with others.
13. Maintain regular and predictable work attendance.

OTHER FUNCTIONS: This classification covers the most significant essential functions performed by an employee in this position but it does not include other occasional work which may be similar to, related to or a logical assignment of this position. Any one position in this classification may be assigned some or all of the duties listed under essential functions or that arise as other functions. The balance of the various duties, responsibilities and/or assignments of this position may change from time to time based upon management's decisions on how to best allocate resources. Any shift, emphasis or rebalancing does not constitute a change in the essential functions of the job classification.

RECRUITING REQUIREMENTS: (Additional specific details may be provided by the specific office or department job announcement, if applicable).

KNOWLEDGE, SKILL AND ABILITY: Knowledge of the practice of public health nursing; knowledge of and ability to utilize community health resources; ability to plan and evaluate assigned elements of health care programs; ability to function independently with minimum supervision; thorough knowledge of agency policies and procedures; skill in identifying problems and in planning their solution; have initiative and judgment in determining needs of community nursing services and to act with integrity; and, ability to maintain harmonious relationships with patients and nursing staff.

EXPERIENCE, EDUCATION AND TRAINING: Graduation from an approved school of nursing plus two years of current community health nursing experience or any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described.

NECESSARY SPECIAL QUALIFICATIONS: Possession of a current license to practice as a Registered Professional Nurse in the State of Oregon at the time of appointment. Possession of a valid motor vehicle operator's license and an acceptable driving record.

PHYSICAL DEMANDS AND WORK ENVIRONMENT: Work is generally performed indoors in multiple offices or clinic settings. Work involves traveling to various community agencies and schools throughout the County. Work involves a significant amount of locomotion, including operation of a motor vehicle and movement from the vehicle to the office, clinic, community agency or school. Requirements include the ability to see, talk and hear; sit, stand and walk; bend and stoop; use hands to handle or operate objects, tools or controls, including use of a computer keyboard; reach with hands and arms and lift or move thirty (30) pounds. Have sufficient visual acuity to read scales, measuring boards, obtain capillary blood samples and read HemoCue machine. Work may involve potential exposure to blood products, cleaning materials and loud noises.