



ORDER OF BUSINESS FOR THE SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
ROOM 200, LINN COUNTY COURTHOUSE, ALBANY, OREGON  
**TUESDAY, FEBRUARY 11, 2025**

- 9:30 am
1. Call to Order
  2. Flag Salute
  3. Roll Call Recorded
  4. Approval of Agenda
  5. Approval of the February 4, 2025 Commissioners' Meeting Minutes
  6. **JUSTICE COURT** – Judge Jessica Meyer, Linn County Justice Court
    - A. Resolution & Order 2025-017 approving a Class Special Procurement Agreement between Tyler Technologies and Linn County and delegating authority to execute the software as a Service Agreement
  7. Reports of Staff and Committees:
    - A. **PLANNING AND BUILDING DEPARTMENT UPDATE** – Steve Wills, Linn County Planning and Building Director
  8. **COUNTY ATTORNEY'S OFFICE** – Phillip Van Leuven, Deputy County Attorney for Linn County
    - A. 1<sup>st</sup> Reading of Ordinance 2025-064 amending an Ordinance for Forest-Park System Code codified at Linn County Code Chapter 610 and Declaring an Emergency
  9. **ROAD DEPARTMENT** – Wayne Mink, Linn County Roadmaster
    - A. Resolution & Order 2025-049 authorizing the publication of a Bid Advertisement and setting a Bid Opening for the 2025 Overlay Project
  10. **PROPERTY MANAGEMENT** – Rachel Adamec, Linn County Real Property Program Manager
    - A. Resolution & Order 2025-039 approving the sale of certain County properties and any improvements thereon

11. **JUVENILE DEPARTMENT** – Torri Lynn, Linn County Juvenile Department Director
  - A. Resolution & Order 2025-040 approving an Intergovernmental Agreement between the State of Oregon Department of Education (Agreement No. 37426) and Linn County and delegating authority to execute originals
  
12. **TREASURER'S OFFICE** – Michelle Hawkins, Linn County Treasurer
  - A. Order 2025-055 accepting an expenditure of a certain grant within the Health Fund, \$50,000
  - B. Order 2025-056 approving the transfer of certain appropriations within the Road Fund, \$30,000
  
13. Correspondence
  
14. Special Orders:
  - A. Personnel Action Forms
  - B. Resolution & Order 2025-042 approving an Amendment No. 1 to a Personal Services Contract for Western States Land Reliance Trust between Sussman Shank, LLP and Linn County
  - C. Resolution & Order 2025-058 amending a classification for **Deputy District Attorney 1** and changing the Pay Range from 19 to 25 (Management/Exempt-Pay Range 25)
  - D. Resolution & Order 2025-059 amending a classification for **Deputy District Attorney 2** and changing the Pay Range from 22 to 28 (Management/Exempt-Pay Range 28)
  - E. Resolution & Order 2025-060 amending a classification for **Deputy District Attorney 3** and changing the Pay Range from 27 to 31 (Management/Exempt-Pay Range 31)
  - F. Resolution & Order 2025-061 amending a classification for **Senior Deputy District Attorney** and changing the Pay Range from 29 to 33 (Management/Exempt-Pay Range 33)

14. Special Orders – Continued:
  - G. Resolution 2025-063 reappointing members to the Linn County Fair Board
15. Unfinished Business and General Orders:
  - A. Calendar Update
16. New Business
17. Announcements
18. Business from Public – Limited to three-minutes per speaker; state your name and address when called upon
19. Adjournment

Next Meeting Scheduled at 9:30 a.m. on Tuesday, February 18, 2025

*The Board meets each week on Tuesday, and on Wednesday as needed.*

You may join the Board meeting via teleconferencing by calling:  
**541-704-3002; Pin Number 8442**