



ORDER OF BUSINESS FOR THE SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
ROOM 200, LINN COUNTY COURTHOUSE, ALBANY, OREGON  
**TUESDAY, JANUARY 14, 2025**

9:30 am

1. Call to Order
2. Flag Salute
3. Roll Call Recorded
4. Approval of Agenda
5. **SHERIFF'S OFFICE** – Michelle Duncan, Linn County Sheriff
  - A. Resolution & Order 2024-413 approving a Grant Agreement between the Oregon Department of Emergency Management Emergency Management Performance Grant (Grant No. 24-521) and Linn County and delegating authority to execute originals
  - B. Resolution & Order 2025-011 approving an Intergovernmental Agreement for a Lease Agreement with the Oregon Department of Forestry, South Cascade District and Linn County and delegating authority to execute originals
  - C. Resolution & Order 2025-012 approving a Grant Agreement No. 24-272 between the State of Oregon Department of Emergency Management State Homeland Security Grant and Linn County and delegating authority to execute originals
  - D. Resolution & Order 2025-013 approving a Grant Agreement No. 24-220 between the State of Oregon Department of Emergency Management State Homeland Security Grant and Linn County and delegating authority to execute originals
  - E. Resolution & Order 2025-025 approving a Contract between Daniels Electronics, LTD dba Zetron, a Codan Company and delegating authority to execute originals
6. **SPECIAL TRANSPORTATION** – Reagan Maudlin, Linn County Special/  
Rural Transportation Coordinator
  - A. Resolution & Order 2025-014 adopting the 2025-2027 Linn County Statewide Transportation Improvement Fund Plan to approve Projects 1-9 as vetted and recommended by the Linn County Transportation Advisory Committee (TAC) and to conditionally approve Project 10 pending a review and support from the Linn County TAC and delegating authority to execute originals

ORS 192.640(1) "The governing body of a public body shall provide for and give public notice, reasonably calculated to give actual notice to interested persons including news media which have requested notice, of the time and place for holding regular meetings. The notice shall also include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects." This Agenda includes a list of the principal subjects anticipated to be considered at the meeting but the Board of Commissioners may consider additional subjects as well. Generally, the Board meets on Tuesdays, however, they may meet on an alternate day should their schedule require it. The location of the meeting/hearing is accessible to the disabled. If special accommodations are needed, please notify Darrin L. Lane, Linn County Administrative Officer, at 541-967-3825 (or TDD 541-967-3833) in advance.

7. Reports of Staff and Committees:
  - A. **PLANNING AND BUILDING DEPARTMENT UPDATE** – Steve Wills, Linn County Planning and Building Department Director
8. **LINN COUNTY QUARTERLY FINANCIAL REPORT as of December 31, 2024**  
Bill Palmer, Linn County Accounting Officer and Michelle Hawkins, Linn County Treasurer
9. **PROPERTY MANAGEMENT** – Rachel Adamec, Linn County Real Property Management Program Manager
  - A. Continued discussion of a Sealed Bid for Account No. 851749 originally opened on Tuesday, October 29, 2024
  - B. **SEALED BID OPENING** – Account No. 319240
10. **ROAD DEPARTMENT** – Wayne Mink, Linn County Roadmaster
  - A. Resolution & Order 2025-018 authorizing publication of a Bid Advertisement and setting a Bid Opening for the Owl Creek, Peoria Road Bridge Replacement Project
  - B. Resolution & Order 2025-019 authorizing publication of a Bid Advertisement and setting a Bid Opening for the Cox Creek, Goldfish Farm Road Bridge Replacement Project
11. Discussion regarding the request by providers to increase rates for solid waste
12. Correspondence
13. Special Orders:
  - A. Personnel Action Forms
14. Unfinished Business and General Orders:
  - A. Calendar Update
15. New Business
16. Announcements

17. Business from Public – Limited to three-minutes per speaker; state your name and address when called upon
18. Adjournment

Next Meeting Scheduled at 9:30 a.m. on Tuesday, January 21, 2025

**\*\* CONVENE AS THE GOVERNING BOARD OF THE  
4-H & EXTENSION SERVICE DISTRICT \*\***

*The Board meets each week on Tuesday, and on Wednesday as needed.*

**You may join the Board meeting via teleconferencing by calling:  
541-704-3002; Pin Number 8442**