



LINN COUNTY
ASSESSMENT AND TAXATION

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Matt Pitcher

Assessor & Tax Collector

JOB ANNOUNCEMENT

CLASSIFICATION TITLE OF THE JOB: Property Appraiser III - Commercial

CLASSIFICATION NUMBER: 429 SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU)

Full-time position working in the Linn County Assessor's Office

ESSENTIAL FUNCTIONS OF THE JOB:

- Organize, coordinate and conduct appraisals on, but not limited to, special assessment programs, exempt, commercial, multi-family and industrial properties.
- Review completed appraisals for reliability and compliance to accepted appraisal practices and standards.
- Perform appraisals of the most difficult, complex and unusual properties.
- Assist in the development of section and departmental policy formulation; implement policies, and review and recommend policy changes as necessary.
- Stay informed of changes in laws; apply and interpret laws pertaining to appraisals both exempt and specially assessed.
- May be required to defend appraisals (Your own and those made by any Linn County Appraiser) for any appeals process.
- Gather and analyze data; determine benchmark properties; maintain records of property and sales to review.
- Train new employees; provide technical assistance.

QUALIFICATIONS:

Three years of progressively responsible experience in property appraisal; graduation from a four-year college or university with major coursework in business administration, economics, real estate, marketing or a related field; or any satisfactory equivalent combination of experience, education, and training which demonstrates the ability to perform the work described. Commercial experience is preferred but not required.

Certification as a qualified appraiser by the Oregon Department of Revenue under the provisions of ORS 308.010. Possession of a valid motor vehicle operator's license and an acceptable driving record.

SALARY, BENEFITS, COMPENSATION: Linn County offers an excellent benefits package which includes fully paid contribution to the Oregon Public Employees Retirement System, paid holiday, vacation and sick leave, options for medical, dental and vision care insurance, options for deferred compensation, an employee assistance program, longevity pay. Current salary range and total compensation (depending on qualifications):

SALARY RANGE: \$5422 TO \$6913 Monthly

CLOSING DATE: Open Until Filled

HOW TO APPLY: Employer application forms may be obtained from the Assessor's Office, Room 214, or at the Linn County Board of Commissioners' Office, Room 201, Linn County Courthouse (300 4th Ave SW, Albany OR 97321). Also, at the Oregon Employment Division Office in Albany, or on the Linn County Home Page at <http://www.linncountyor.gov>. A copy of the job's classification, which provides additional information about the job, can be obtained at the Commissioners' Office and on the Linn County Web Site.

Submit completed application to: Matt Pitcher, Linn County Assessor's Office, Room 214, 300 4th Ave SW, Albany OR 97321. Phone 541.967.3808 x2628. Email assessor@co.linn.or.us.

LINN COUNTY IS AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER.